

THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF FINANCE AND PLANNING



GOVERNMENT e - PAYMENT GATEWAY (GePG)

USER REGISTRATION FORM

SECTION A: ORIGINATED INSTITUTION INFORMATION

MINISTRY/DEPT/AGENCY/LGA/RAS
INFORMATION

ADDRESS

VOTE NAME:
VOTE CODE:

P.O.BOX: 3070
Street: Florida
Region: KILIMANJARO
Tel:
Fax:

SECTION B: USER INFORMATION (To be filled in by Prospected GePG User)

Full Name: (First, Middle & Last)

ABUD GERALD SHAYO

Check No:

10972571

Mobile Phone:

0766017916 / 0712969748

Email:

abiudi.shayo@kilimanjaro.go.tz

Job Title/Designation:

ICTO

Department/Sub vote:

ICT

1. Requested Role :(Tick (✓) Most appropriate Role)

SP Administrator:

- Create SP Manager
- Create SP User
- Create Collection Centre
- Create Sub SP

Payment Manager:

- View/Print Receipt
- View/Print Payment Reports
- Reconcile Payments

SP Manager:

- Select Revenue Sources
- Create Sub Revenue Sources
- Create Revenue Target
- Set Revenue Target#

Bill Manager:

- Create/View Bill
- Search/View Pending Bill
- Search/View Settled Bill
- Search/Print Bill
- Search/View Defect Bill
- Export Bill

SP Report:

- View/Print Bill
- View Payment Report

2. Requested Action: (Tick (✓) Most appropriate Role)


Requested Action: Create New User Block Existing User Modify Existing User

Requestor's Signature: 

Date: 16/06/2022

SECTION C: MANAGEMENT APPROVAL: (To be filled and stamped by Employer /Accounting Officer)

I declare that the above-named requestor is an employee in our Institution/Organisation and is eligible/not eligible for GePG system access.

Name: Kundueli E. Lena Signature: 

Date: 16/06/2022

**For, Regional Administrative Secretary
KILIMANJARO**

Note:

This form shall be;

- Filled by the requestor,
- Approved, signed and stamped by the Employer.
- This form shall be filled and submitted to the Ministry of Finance and Planning - Financial Information System Management Department.